

18 October 2022

Planning Department,  
South Dublin County Council,  
County Hall,  
Tallaght,  
Dublin 24



Dear Sir/Madam,

**Reference: Planning Application for the relocation of the Customer Services Desk within the Liffey Valley Shopping Centre, Fonthill Road, Clondalkin, Dublin 22**

Please find enclosed a planning application relating to the relocation of the permitted customer service desk within the central rotunda of the Liffey Valley Shopping Centre, Fonthill Road, Clondalkin, Dublin 22. The purpose of this letter is to provide an overview of the planning package submitted to South Dublin County Council and to demonstrate that the submission meets all validation requirements stipulated by the 2001 Regulations (as amended) and by the South Dublin County Council Planning Department.

**Proposed Development**

The proposed development will consist of the relocation of the existing customer service desk (c. 16sqm) from the zone permitted under Reg. Ref. No. SD19A/0197 at the Yellow Entrance Mall of the Central Rotunda to a new location at the junction of the West Mall and the Central Rotunda, and all ancillary site development works.

**Documents Submitted as Part of this Planning Application**

In accordance with the requirements of the 2001 Regulations (as amended) and with the specifications set down in the Planning Authority guidance notes, the planning package includes the following:

- Planning Application Form & Letter of Consent
- Notices (Newspaper & Site)
- Architectural Drawings
- Planning Fee

**Planning Application Form**

A completed application form is submitted as part of this application. The application form is signed and dated 18<sup>th</sup> October 2022.

**Notices**

A copy of the newspaper notice which appeared in The Irish Daily Star dated 18<sup>th</sup> October 2022 is included as part of this application pack. A copy of the site notice as erected on the 18<sup>th</sup> October 2022 at the 8 no. locations indicated on the Site Location Drawing No. LVSC-HJL-RD-XX-DR-A-0001

is also included. Following consultation with South Dublin County Council Planning Department, we have been advised to submit and erect the site notices on a white background as no valid planning application has been lodged in respect of the subject application's red line development area in the last six months. The notices have been erected on site in full compliance with Article 19 of the 2001 Regulations, as amended.

**Drawings**

Six copies of all drawings prepared by Henry J Lyons Architects are provided which have been prepared in accordance with Article 23 of the 2001 Planning and Development Regulations, as amended. A full drawing schedule is attached to each of the drawing packs setting out the contents.

**Planning Fee**

An Electronic Fund Transfer was made to South Dublin County Council on 18<sup>th</sup> October 2022 with the reference 'LV Customer Service Desk Planning Application' in this respect (refer to payment details attached). The application fee has been calculated on the basis that the proposed development is of the type covered by Classes 4 and 13 of the 2001 Regulations (as amended) which attracts the following fee:

<b>Class 4 (Provision of retail kiosk)</b>	16sq.m x €3.60 = €57.60
<b>Class 13 (Ancillary Site Development)</b>	€80
<b>Total</b>	€137.60

**Development Contributions**

Invoice no. SD19A/0197/001 which relates to the development contributions for the recently installed customer service desk is currently being processed for payment by Liffey Valley Management Ltd. Given that the subject application seeks to relocate this customer service we would ask that further development contributions are not imposed on the proposed development.

**Conclusion**

This application is being made to facilitate the relocation of the existing Customer Service Desk from the Yellow Entrance Mall of the Central Rotunda to a nearby new location at the West Mall of the Central Rotunda of the Shopping Centre.

We trust that the contents of this planning package are in order, and we look forward to receipt of an acknowledgement and validation of documentation submitted at your convenience. If any clarification is required, please do not hesitate to contact us.

Yours sincerely,



**Muirenn Duffy**

**Associate Director**

**For and on behalf of Avison Young Planning and Regeneration Limited**